

# A0: Applying for a Network Exemption from the Victorian Essential Services Commission

This guide explains how to register a network exemption with the [Victorian Essential Services Commission](#).

This form should be completed on behalf of the Owners Corporation (if a strata-titled building) or the Building Owner (if the entire building is owned or operated by one entity, such as a Community Housing Provider). Ensure you have permission from the Owners Corporation (permission can be secured via the Strata Manager) or the Building Owner before completing this form on their behalf.

1. Create an account or login at:  
<https://escvic.microsoftcrmportals.com/SignIn?ReturnUrl=%2Frex-home%2Frex-application-list%2F>
2. Enter the site details. For name, suggest using the address, unless the building has another title. Provide a description (e.g. Strata-titled apartment building, or community housing apartment building).

## Application for exemption registration

### Site details

Please provide details of your site.

**Site name \***

Site name is a required field.

This is the name of the apartment building, shopping centre, caravan park, retirement village, etc. If your site does not have a name, then we recommend using its street address.

**Address Search**

Please start typing your full address including the street number (if applicable).

☐ Add site address manually

**Can you briefly describe your activity at this location \***

Describe the activity, for example, selling and supplying to residential customers, selling to large customers, selling and supplying electricity in a caravan park or selling to retirement village residential customers.

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3. Select the applicable exemption. If this is a capex installation, i.e. the Owners Corporation or Community Housing Provider is *not selling* metered solar electricity to the customers, and is simply providing free solar electricity via the SolShare to the residents, then select 'supply'. If there is a Power Purchase Agreement in place between the applicant and the residents, then select 'sell'.

## Application for exemption registration

### Sale and supply of electricity

Do you sell and/or supply electricity at this site? (Select all that apply).

☐ Sell
 ☒ Supply

Exempt persons who **on-sell** electricity must be the customer of a licensed retailer and the electricity sold to customers within an embedded network must be separately metered.

Exempt persons who **supply** electricity must be the owner or lessee of the embedded electricity network infrastructure that is critical to supply customers in the embedded network with electricity. This includes the wires required to distribute electricity to customers from the main meter connected to the licensed distributor's electricity network.

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4. Enter the supply details (see screenshot overleaf on page 3). Almost all applications of the SolShare will fall under the '5. Residential/Commercial' or '1. Retirement Village' categories. For the number of residential customers, enter the number of connected apartments. Enter the number of commercial lots, if there are any. Enter the trading name and contact details for the applicant.
5. Once the details are submitted the system will automatically determine if it is a Deemed Exemption (which are automatically provided) or a Registered Exemption (which will require manual review). In either case an Application Number will be provided. Provide this number to the DNSP when making an interconnection application and print to PDF and save the ESC website page listing the exemption for your records (the DNSP may require this to be emailed to them as evidence of a successful application).
6. If the Exemption is a registered exemption, the exemption will be listed on the [public register](#).

If you have any questions about this process, please contact Allume Energy at [interconnections@allumeenergy.com.au](mailto:interconnections@allumeenergy.com.au)

# Application for exemption registration

## Supply details

Select the category that describes your activity? (select one) \*

5. Residential / Commercial

**1. Retirement village** – Retirement village supplying to residents within limits of a site you own, occupy or operate.

**2. Caravan or residential park** – This includes holiday parks, residential land lease parks and manufactured home estates.

**3. Large customer** – this is a business customer with a peak demand of more than 500 kVa, or electricity consumption of more than 160MWh per annum.

**3a. Large (metered)** – Supplying metered electricity to large customers.

**3b. Large (unmetered)** – Supplying unmetered electricity to large customers.

**4. Short-term holiday accommodation** – this category excludes caravan parks, holiday parks, residential land lease parks, and manufactured home estates.

**5. Residential / Commercial** – Supplying to small commercial/retail or residential customers within the limits of a site you own, occupy or operate. A small commercial/retail customer is a business customer to whom peak demand of less than 500 kVa, and consumption of less than 160MWh per annum, is distributed, supplied or sold for commercial or industrial purposes. A residential customer is a non-business customer to whom electricity is distributed, supplied or sold for personal, household or domestic use. This excludes residential customers in a retirement village or caravan park.

Please provide the number and type of customers you supply to within the limits of your site.  
(How many premises/dwellings/tenancies in total do you have in your embedded network?)

Number of residential customers \*

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For example, the number of apartments or units you supply electricity to.  
(For caravan parks, this is the total number of powered caravan sites, campsites, cabins, etc.)

Number of commercial/retail customers \*

0

For example, the number of shops or cafes you supply electricity to.  
(Please note that if you supply large customers, do not include them with other commercial retail numbers. Large customers require their own separate exemption)

Please note that if your numbers of either residential or commercial customers increases above 10, your exemption category may change. You are required to provide this information through this portal as soon as you are aware.

### Customer contact details - Supply

You are required to provide the customer contact details that relate to your supply activity. These customer contact details are published on the public register. If you use a third party for your supply activity, you are required to provide their customer contact details below. If you do all your own supplying, please provide your customer contact details.

Trading Name \*

Housing Choices Australia

Contact Email \*

info@hcau.org.au

Contact Number \*

1300 321 185

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